



WOLTERS
STEEL, MESH & HARDWARE

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6 August 2020

Dear Valued Customer,

Re: Coronavirus (COVID-19) Update – Stage 4 Restrictions – Permitted Work Premises

Following the recent announcement made by Victorian Premier Daniel Andrews regarding Stage 4 “Stay at Home” Restrictions, we would like to advise you that Wolter Steel is permitted to be open for on-site work with a COVID Safe Plan.

Wolter Steel **CARRUM DOWNS** will be trading under the following conditions:

- **Instore trading is restricted to trades people only**
- **To reduce time on-site we request that orders be made in advance via telephone or email**
- **Contactless pickups and contactless deliveries are still available on request**

- **Contactless ‘click and collect’ is available for the public – orders must be made in advance with pickup to be within an agreed timeframe**

Wolter Steel **MORNINGTON** be trading under the following conditions:

- **Open for ‘click and collect’ only, NO instore trading**
- **Orders must be made in advance with pickup to be within an agreed timeframe**
- **Deliveries are available on request however these will be serviced out of Carrum Downs**

With a focus on health and safety we are operating under our COVID Safe Plan to minimise the risk to our staff, suppliers and customers. This includes:

- Adhering to 1.5m social distancing guidelines and maximum ‘four square metre’ occupancy guidelines
- Wearing mandatory face coverings
- Providing hand sanitising stations at entry points and throughout the workplace
- Maintaining strict hygiene and cleaning processes
- Customers and suppliers onsite for more than 15 minutes will be required to complete our “COVID Workplace Attendance Register”
- Staff, suppliers or customers with any flu-like symptoms are requested to not enter our premises and to seek medical advice

Due to reduced staff levels, we ask for your patience and understanding if there are delays in responding to your enquiry. Please ensure you can supply as much time as possible when placing orders as our services may be limited and our lead times may not be as efficient as you would usually enjoy. Rest assured our incredible staff members are doing their absolute best to ensure all runs as smoothly as possible. Please respect our staff as we do your custom.

We thank you for your continued support throughout these tough times and if you have any further questions do not hesitate to contact us on 03 9788 5444.

From your team at Wolter Steel **PLEASE STAY SAFE**